

APPLICATION FOR LOW-INCOME HOUSING

ADMISSIBILITY

According to the regulations for low-income housing attribution of the Société d'habitation du Québec, the **annual income of your household must be less** than the following maximum:

HOUSEHOLD COMPOSITION	RMR GATINEAU (Gatineau, Thurso, Val-Des-Monts, La Pêche et Val-Des-Bois)	OTHER MUNICIPALITIES
One person or a couple	\$53,000	\$28,000
2 or 3 people except couples	\$57,000	\$36,000
4 or 5 people	\$64,000	\$40,000
6 people	\$75,000	\$44,000
8 or 9 people	\$82,000	\$47,000
10 or 11 people	\$86,000	\$48,000
12 people or more	\$88,500	\$49,500

To be eligible for low-income housing, the applicant must:

1. Be registered on the waiting list.
2. Provide independently or with the help of outside support or from a person who lives with him, the satisfaction of basic needs, particularly those related to personal care and ordinary household tasks.
3. Be a Canadian citizen or permanent resident as defined in the Immigration Act (L.C. 2001, c. 27), and be a resident of Quebec.
4. For at least 12 months during the 24 months preceding his application or reinstatement, reside in Quebec or if the rules of the landlord provides, in the territory of selection of the landlord. This section of the regulations does not apply to the applicant (or a member of his household) who is suffering from locomotor disability (wheelchair) or is a victim of domestic violence.
5. Have an annual income below the maximum gross.

The applicant, or any member of his household, must not:

1. Have a debt to a landlord of low-income housing.
2. Have liquid assets or property which exceeds the maximum amount prescribed by regulation of the landlord (100 000.00 \$).
3. Be a full time student enrolled in an educational institution, with no dependent children in his care.

For your information:

- To find your rank, once eligible, you can visit the website (www.ohoutaouais.ca) or call a selection agent at 819 568-0033, extension 523.
- The Office d'habitation de l'Outaouais can't, at any time, guarantee a low-income housing offer.

CHECKLIST

Please join the following documents to your application:

MANDATORY TO ALL

- 1. The **signed** application for low-income housing
- 2. **Sheet with choice of sectors signed**
- 3. For the applicant: an **identity document** (for example: health insurance card, driver's license, passport, birth certificate, etc.) AND **proof of citizenship or permanent residence** (for example: birth certificate, certificate or citizenship card, residence card, imm2000 forms, etc.) One or two documents may be required depending on the situation.

For the other adults: an **identity document** (for example: health insurance card, driver's license, passport, birth certificate, etc.)

For children: **long-form birth certificate** showing parents' names (immigration documents that identify who they arrived in the country with may be considered)

- 4. **Provincial notice of assessments** for all members of your family aged 18 and over (except for children attending school full-time, with supporting documentation)
- 5. **Proof of the current place of residence** (for example: recent bill confirming your address, etc.)
- 6. **Proof of residence** for a period of at least twelve (12) months during the twenty-four (24) months preceding the request (for example: lease or invoices confirming your address during this period, etc.)
- 7. Proof of the **value of your belongings** and those of your family members, **excluding furniture** (for example: property, land, investments, etc.)

MANDATORY DEPENDING ON YOUR SITUATION

- The **judgments of legal custody** or welfare claim booklet recognizing your children as dependents (prescription card)
- Declarations of **child support**
- Victim of **conjugal violence**:
 1. Written confirmation of a social worker or a police officer explaining your situation
 2. Authorization to communicate
 3. Agreement
- The **medical certificate** confirming your **pregnancy** and the **due date**
- The Office d'habitation de l'Outaouais's medical attestation proving your **status** or **disability status** of a family member
- The Office d'habitation Outaouais medical attestation attesting for **problems related to housing** (ex.: inability to climb stairs, allergies to carpet, etc.)

IMPORTANT INFORMATION

- **NEW:** Your application remains valid for a **period of 2 years** with a possibility of renewal. **However, if your situation changes** (annual income, new address, your health status, pregnancy, addition of occupant, liquid assets or property, etc.) you have the **responsibility** to provide us with documents to that effect. **Failing to notify us of any changes in writing, a housing offer could be withdrawn.**
- The Office d'habitation de l'Outaouais has **30 working days** to inform you of its decision on your application and registration to the waiting list. If there is a refusal, you will be given the reasons. You can then contact the Tribunal administratif du logement for a review.
- The **refusal** of a housing offer that is in the sector corresponding to the choices made will result in the **removal** of the application for a **one year period**. After the one year period, the applicant must reapply. Removals result in the **loss of seniority** of the applicant.
- By subscribing to the Office d'habitation de l'Outaouais, you agree to have your name used for subsidized housing whose selection is managed by the Office d'habitation de l'Outaouais, that is to say, with other owners.

Low-Rental Housing Application

(The shaded sections are reserved for use by the organization)

A

APPLICANT'S IDENTITY (Ss. 11 and 16)

Applicant's surname and given name ()	Reg. Code	Telephone No.
Surname and given name of the person to be contacted if the applicant is absent ()	Reg. Code	Telephone No.
Current address and address of all the places in which you have resided in the Province of Québec in the 24 months preceding your application.		
Address	Postal Code	Duration (year/month) /
Previous Address	Postal Code	Duration (year/month) /
Previous Address	Postal Code	Duration (year/month) /

1- Are you a Canadian citizen or permanent resident?

 Yes No

2- Have you or a member of your household:

- previously been evicted from a low-rental housing unit?
- previously abandoned a low-rental housing unit without notifying the landlord?
- an outstanding debt owing to a low-rental housing landlord?

 Yes No
 Yes No
 Yes No

B

INFORMATION ON YOUR LEVEL OF INDEPENDENCE (ss. 11 and 14)

1. Are you independent (i.e. able to meet your own essential needs, especially those relating to personal care and ordinary household tasks, without help)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are you independent, but <u>with outside assistance</u> ? If so, please complete and sign the "Independence Questionnaire".	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Does any member of your household have a physical handicap that would make it difficult for him or her to access the dwelling (wheelchair, walking frame, etc.)? If so, please complete the "Independence Questionnaire".	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Does any member of your household have diminishing independence or a physical handicap that requires him or her to live with a <u>caregiver</u> ? If so, please complete and sign the "Independence Questionnaire".	<input type="checkbox"/> Yes <input type="checkbox"/> No

C

CHOICE OF SECTOR (s. 11.9)

Where applicable, please enter your choice of sector from those shown on the list provided by the agency.

Sector numbers or names:

All sectors:

D

HOUSEHOLD COMPOSITION (S. 11)

Total number of people in the household		Household head's telephone number		Reg. Code ()	Telephone No.				
Occupant	Surname and given name of the applicant and of all household members, including the name of the caregiver where applicable	Date of Birth (year/month/day)	Age	Gender	Relationship to applicant or spouse	% of custody	Social Insurance Number	Handi-capped (Yes/No)	Full-time Student (Yes/No)
A		/ /		<input type="checkbox"/> M <input type="checkbox"/> F					
B		/ /		<input type="checkbox"/> M <input type="checkbox"/> F					
C		/ /		<input type="checkbox"/> M <input type="checkbox"/> F					
D		/ /		<input type="checkbox"/> M <input type="checkbox"/> F					
E		/ /		<input type="checkbox"/> M <input type="checkbox"/> F					
F		/ /		<input type="checkbox"/> M <input type="checkbox"/> F					

*Caregiver: Please complete the table below. Where applicable, enter "caregiver" in the "Relationship" column.

**For joint custody, please enter the percentage of custody time for each child.

E

INCOME (for the calendar year preceding the application date) (S. 27)

Year

Enter the annual income of each member of your household, including the caregiver's income where applicable. Please also attach supporting documents.	A	B	C	D	E	F
Employment income	\$	\$	\$	\$	\$	\$
Employment insurance *	\$	\$	\$	\$	\$	\$
Emploi-Québec (training) **	\$	\$	\$	\$	\$	\$
Income security	\$	\$	\$	\$	\$	\$
Old Age Pension	\$	\$	\$	\$	\$	\$
Québec Pension Plan	\$	\$	\$	\$	\$	\$
Other pensions	\$	\$	\$	\$	\$	\$
rest and investments	\$	\$	\$	\$	\$	\$
CSST	\$	\$	\$	\$	\$	\$
SAAQ	\$	\$	\$	\$	\$	\$
Support payments received	\$	\$	\$	\$	\$	\$
Other income (specify)	\$	\$	\$	\$	\$	\$
Partial individual total :	\$0	\$0	\$0	\$0	\$0	\$0

CHOICE OF SECTORS

Please indicate your preference for a sector of residence. You can choose more than one sector that corresponds to your family's need. **When you select a sector, you accept all the projects indicated in that sector (you cannot choose the address).**

If you do not return your completed choice of sectors within seven days, all sectors will be considered as your selection.

Housing categories

A = For people that are 55 years old and older

B = For people that are 54 years old and younger

Municipality of Gatineau

Sector 1 (Aylmer)

Category A	Category B
<ul style="list-style-type: none"> ➤ 285, 287, rue North ➤ 433, 435, 437, boulevard Wilfrid-Lavigne 	<ul style="list-style-type: none"> ➤ 89, rue Pearson ➤ 289, 291, 293, rue North ➤ 135, 145, 155, 165, rue Broad ➤ 345, boulevard Wilfrid-Lavigne (smoke free) ➤ 34, rue Deschênes

Sector 2 (Hull – Mont-Bleu)

Category A	Category B
<ul style="list-style-type: none"> ➤ 165, 175, boulevard Mont-Bleu 	<ul style="list-style-type: none"> ➤ 15, 20, 30, rue des Étudiants ➤ 73, 75, rue Jumonville ➤ 5, rue Étienne-Brûlé ➤ 6, 7, 8, rue Le Breton ➤ 26, rue Georges-Bilodeau ➤ 24, 26, 28, rue Arthur-Buies ➤ 10 to 92, rue Lesage ➤ 51 to 161, rue Mutchmore ➤ 155, boulevard Mont-Bleu ➤ 9, rue Le Breton ➤ 27, rue Le Breton ➤ 75, rue Lesage

Sector 3 (Hull – Centre-Ville)

Category A	Category B
<ul style="list-style-type: none"> ➤ 40, boulevard Sacré-Cœur ➤ 50, boulevard Sacré-Cœur ➤ 10, rue Sainte-Bernadette (no pets) 	<ul style="list-style-type: none"> ➤ 20, rue Mance ➤ 33 to 51, rue Mance ➤ 28 to 106, rue Mance ➤ 12, 14, 16, rue Edgar-Chénier ➤ 27, 29, rue Prévost ➤ 14, 16, rue Duhamel ➤ 31, 33, rue Bégin ➤ 152, rue Leduc ➤ 40, rue Vaudreuil ➤ 35 to 51, rue Hanson ➤ 90, rue Jean-Dallaire (smoke free) ➤ 1 to 89, rue Jean-Dallaire ➤ 54, rue Hanson ➤ 81, 83, rue Hanson ➤ 16, rue Morin ➤ 20 to 270, rue Lambert ➤ 2, 4, rue Lévesque ➤ 18, rue Viger ➤ 33, rue Duhamel ➤ 35, 49, rue Hélène-Duval ➤ 123, rue Kent ➤ 95, rue Eddy ➤ 344, rue Champlain

Initials : _____

Sector 4 (Gatineau – Pointe)

Category A	Category B
➤ 20, rue Claire ➤ 26, rue Claire ➤ 25, rue Guertin ➤ 807, boulevard Du Carrefour	➤ 18 à 42, rue Nilphas-Richer ➤ 225, 235, 245, chemin de la Savane ➤ 160, rue de Lausanne ➤ 210, rue Lamarche ➤ 375, 383, boulevard de l'Hôpital ➤ 898, 902, 906, boulevard Saint-René Ouest ➤ 680, 690, boulevard Mont-Royal ➤ 73, 75, 77, 81, 85, rue Marengère ➤ 46, 56, 66, rue F.X.-Bouvier ➤ 60, rue Fortin ➤ 452, rue Gréber ➤ 70, 75, 115, rue de la Baie

Sector 5 (Gatineau – Main)

Category A	Category B
➤ 240, rue Notre-Dame ➤ 301, boulevard Saint-René Est ➤ 94, rue Saint-Denis (no pets)	➤ 365, boulevard de la Vérendrye ➤ 38, 42, 51, 55, 59, rue O'Farrell ➤ 463 to 489, rue Gouin ➤ 478, 488, rue Graveline ➤ 193 à 205, rue P.-Labine ➤ 295, boulevard Saint-René Est

Sector 6 (Gatineau – Templeton)

Category A	Category B
None	➤ 131 to 187, rue Jeannine-Grégoire-Ross ➤ 1236 to 1304, rue Notre-Dame ➤ 40, 44, 48, rue Dupuis ➤ 104, 114, rue Des Sables ➤ 7, 25, rue Péribonka

Sector 7 (Masson-Angers)

Category A	Category B
➤ 23, rue Saint-Pierre ➤ 15, rue Victor-Lacelle ➤ 225, rue Du Progrès	➤ 455, rue du Progrès

Sector 8 (Buckingham)

Category A	Category B
➤ 100, rue Jean-Louis Champagne ➤ 195, rue Church	➤ 830 to 836, rue Maclaren ➤ 110, 120, rue Jean-Louis-Champagne

Sector 9 (Hull – Golf – Plateau)

Category A	Category B
None	➤ 55 to 107, rue du Conservatoire ➤ 151 to 195, rue Liverpool

Initials : _____

Sector 10 (Gatineau – Touraine – Limbour)

Category A	Category B
➤ Housing if available (PSL)	➤ Housing if available (PSL)

Other municipalities

11 – Municipality of Thurso

Category A	Category B
➤ 280, rue Hôtel-de-Ville	➤ 180 à 210, rue Rodolphe-Pelletier

12 – Municipality of Val-des-Monts

Category A	Category B
➤ 3, chemin du Manoir	None

13 – Municipality of Chénéville

Category A	Category B
➤ 94, chemin de la Petite-Nation	None

14 – Municipality of La Pêche (sector La Pêche)

Category A	Category B
➤ 10, rue Des Fondateurs ➤ 40, chemin Raphaël	➤ 96, montée Beausoleil

14 – Municipality of La Pêche (sector Wakefield)

Category A	Category B
➤ 37, rue Sully	None

15 – Municipality of Papineauville

Category A	Category B
➤ 170, rue Laval	None

16 – Municipality of Fassett

Category A	Category B
➤ 27, rue Kemp	None

Initials : _____

17 – Municipality of Grand-Rémous

Category A	Category B
➤ 1346, rue Transcanadienne	None

18 – Other municipalities in Outaouais

Category A	Category B
➤ Specify :	➤ Specify :

19 – Municipality of Val-des-Bois

Category A	Category B
➤ 103, Place Bellevue	None

Please note that we can also offer you accommodation under the **Rent Supplement Program (PSL)** on the private market.

In addition, if there are any changes in your situation, it is **your responsibility** to modify your choice of sector/ municipality form, before a housing offer is made. I declare that I have understood and undertake to modify my choice of sector/ municipality form as soon as there is a change:

The **refusal** of a housing offer that is in the sector corresponding to the choices made will result in the **removal** of the application for a **one year** period. After the one year period, the applicant must reapply. Removals result in the **loss of seniority** of the applicant.

If a smoke-free housing is available, I would be interested:

YES NON

Do you own one or more pets?

- Yes
- No
- If yes, please specify: _____

Name (please print): _____

Current address: _____

Email address: _____

Date: _____ Signature: _____

For more information, visit our Website, at www.ohoutaouais.ca.

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